



# Newman Elementary School

## Change of Dismissal

Please use this form to communicate with the school any change in your child's regular dismissal plan. This completed form should be sent to your child's classroom teacher.

In the event of an **emergency** dismissal change, you may call the office between the hours of **10:00 a.m. and 2:00 p.m.** to provide our staff with pertinent information. Please be aware that the phone system is intended **for emergency dismissal changes only.**

**Thank you,  
Jessica Peterson**

Date(s) of Change: \_\_\_\_\_  
Name of Student: \_\_\_\_\_  
(Please print)  
Name of Teacher: \_\_\_\_\_  
(Please print)

My child normally (please check applicable option):

\_\_\_\_\_ takes bus # \_\_\_\_\_  
\_\_\_\_\_ walks home  
\_\_\_\_\_ meets an adult on the playground  
\_\_\_\_\_ is picked up in the driveline  
\_\_\_\_\_ goes to NEDP

Today my child will (please check applicable option):

\_\_\_\_\_ takes bus # \_\_\_\_\_  
\_\_\_\_\_ walks home  
\_\_\_\_\_ meet an adult on the playground  
\_\_\_\_\_ picked up in the driveline by: \_\_\_\_\_  
\_\_\_\_\_ go to NEDP

Other information:

Parent/Guardian

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

I can be reached at: \_\_\_\_\_

Note: If the above change of dismissal will be a regular occurrence, please note this under "Other Information."